

INFORMATION BULLETIN

JOB TRAINING PARTNERSHIP ACT

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TO: SERVICE DELIVERY AREA ADMINISTRATORS
PRIVATE INDUSTRY COUNCIL CHAIRPERSONS
JTPD PROGRAM OPERATORS
EDD JOB SERVICE OFFICE MANAGERS
JTPD STAFF

SUBJECT: MIS USER GROUP MEETING, TUESDAY, JUNE 9, 1998

This Bulletin transmits the draft agenda for the Management Information System (MIS) User Group meeting scheduled for Tuesday, June 9, 1998, at the Doubletree Hotel, San Jose.

The Doubletree Hotel is located at 2050 Gateway Place, San Jose. Reservations may be made by contacting the Doubletree at (408) 453-4000. The hotel is adjacent to the San Jose International Airport, directly off Highway 101, northwest of the Highway 880 interchange. Specific driving directions to the hotel are available by calling (408) 453-4000, extension 4399. Guestroom reservations are available at the government rate of \$79.00 plus 10 percent tax through **May 29, 1998**. Ask for the "EDD/MIS Meeting" room block. The Doubletree's reservation policy states, "All reservations must be accompanied by a first night room deposit, or guaranteed with a major credit card. Any cancellations within 72 hours from the date of arrival will be billed for one night room and tax." Check-in time is 3 p.m. and checkout time is noon.

Complimentary airport shuttle service to the hotel is available by calling the hotel directly using the telephones that are available in the baggage claim area.

A light continental breakfast will be available at the meeting.

We look forward to seeing you in San Jose. If you have any questions on the meeting, contact Diana Samuels at (916) 657-4343.

/S/ BILL BURKE
Assistant Deputy Director

Attachment

DRAFT
MIS USER GROUP MEETING
JUNE 9, 1998
DOUBLETREE HOTEL - SAN JOSE

8:00 a.m.	Opening Remarks	Diana Samuels
8:15 a.m.	Breakout Sessions	Timeshares: Janet Leong Standalones: Kristen Cooper
9:15 a.m.	Y2K Information Sharing	SDA Representative/ Jim Scholl
9:30 a.m.	BREAK	
9:45 a.m.	Welfare-to-Work Reporting <ul style="list-style-type: none">• Expenditure Reporting• Participant Reporting	JTPD Staff
11:00 a.m.	Performance Standards Update	Annette Wolfgang
11:30 a.m.	JTA Update	Kristen Cooper
11:45 a.m.	LUNCH	
1:00 p.m.	Program Monitoring	Compliance Review Division Staff
1:30 p.m.	Intranet/JTA Application	Elton Hughes
2:15 p.m.	JTA Local Quarterly Report Validation	Vicki Texeira
2:35 p.m.	Open Forum	All
3:15 p.m.	Closing Remarks	Diana Samuels